

## ACADEMIC AUDIT REPORT OF MAHARAJA MANINDRA CHANDRA COLLEGE 2020-21

Report generated by the Academic Audit Committee of the college Comprising of the following members:

Name of the Members:

1. Dr. Manturam Samanta. Principal, MMCC.
2. Dr. Shyamal Chakraborty. Principal, Maharaja Sris Chandra College.
3. Dr. Partha Dutta. IQAC Co-ordinator, MMCC.
4. Prof. Krishnapada Dash. Associate Professor, Maharaja Sris Chandra College.
5. Dr. Surajit Sengupta. Assistant Professor, Bhairab Ganguly College

This academic audit was conducted on 15.05.2021 of all the departments based on questions related to criterion wise status of each individual department.

The report is prepared according to seven broad categories:

1. Academic planning
2. Teaching methods & student enrolment
3. Infrastructure & learning resources
4. Student progression -
5. Governance & Leadership
6. Best Practices.

### **1. Academic planning**

Almost all the departments have followed the academic calendar of university.

Almost all the departments have recorded teachers' activity regularly;

In case of students, students' satisfaction survey have been conducted online, all the departments were advised to work on it, wherever required, for better result.

### **2. Teaching Learning**

As most of the period of this year was under lock-down both online and offline teaching was conducted.

Some of the departments have adopted one or two unique methods of teaching, such as using smart classroom, remedial teaching, and guidance for job opportunities. Almost all the departments, except a very few, have mentoring group of students under the mentorship of teachers.

### **3. Infrastructure & Learning Resources**

We have stand-alone laboratories for both honours and general students, in Physics, Chemistry, Botany, Zoology, Mathematics, Computer Science and Journalism departments.

ICT enabled class rooms are used by Computer Science, Mathematics, Commerce, Chemistry and Economics.

During the pandemic period, most of the teachers used different platforms like Google Classroom, Google Meet, Zoom platforms to deliver lectures for covering topics.

Many webinars on interdisciplinary subjects were held during the year in online mode. Courses on DSE for several subjects was held in both online and offline mode.

### **4. Student support and progression**

Student placement records are best maintained by Placement Cell..

### **5. Governance & Leadership**

Records of Refresher Courses, Orientation Courses as well as different short term courses are all maintained by the respective department. ,

## 7. Best Practices:

We have advised all the departments to prepare their respective SWOT analysis and initiate any waste management as well as green initiative taken up by them. \


## Recommendations:

It is recommended that lesson plans should be arranged and shared with the students prior to the beginning of each course by the respective teacher. This is not practiced by most of the departments.

All the departments are advised to keep records of internal/ tutorial assessment as well as course program outcomes. '

All the departments are advised to keep the student progression data as far as possible.

The college can produce the documents, if required.

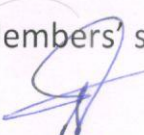

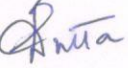
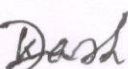
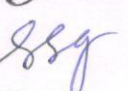


Principal

Maharaja Manindra Chandra College

Kolkata-700003

Members' signatures

1. 
2. 
3. 
4. 
5. 



Principal  
Maharaja Manindra Ch. College  
Kolkata-700 003